



**BLACKS IN GOVERNMENT
IRS NEW CARROLLTON CHAPTER
Affirmative Employment/EEO Committee**

Date 07/31/17

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IRS NCC BYLAWS RESPONSIBILITIES

The Affirmative Employment/EEO committee shall monitor and develop programs to address areas of concern of Black government employees including rates of hiring and firing; promotions; training; details; distribution of authority and responsibility; adverse actions; awards; merit pay; disciplinary action; will also monitor all issues/matters referring to affirmative action and work assist in developing BIG's position on any legislation or regulations impacting on advancement and employment opportunities of Blacks in government.

ACTION ITEMS/ INITIATIVES /ACCOMPLISHMENTS/PROBLEMS

- Participated in the Marion S. Barry DC Summer Youth Employment Program (DC SYEP) Interview Workshop sponsored by IRS-AIM, New Carrollton Federal Building, 7/6/17
- AIM-CAMP meeting with protégé', Objective 5-Presentation Skills, 7/11/17
- TEGE EDI Functional Review with TEGE Deputy Commissioner, 7/12/17
- Quick Chat with DC SYEP interns to prep them to meet with Deputy Commissioner, 7/12/17
- Extended recent DC SYEP intern to work until the end of September (Recent Graduate)
- Conducted 4 workshops at the Federally Employed Women (few) 48th National Training Program, New Orleans, LA, 7/17-20/17. Here are the workshops I presented:
 - "Creating Your Personal Brand" – approximately 85 participants
 - "Networking Your Way to Success" – approximately 95 participants
 - "Getting and Giving Feedback" – approximately 70 participants
 - "Process Improvement" – approximately 40 participants
- Coordinated chat with the TEGE Deputy Commissioner for the DC SYEP interns, 7/20/17
- Conducted a TEGE Site Visit with TEGE Deputy Commissioner, Dallas Texas, 7/24-28/17. The agenda is as follows:
 - See attachment for the full agenda

UPCOMING INVITATIONS & EVENTS (August)

- Attend the OEP/Active Shooter Presentation, 8/8/17
- Conduct conference call for AIM-CAMP protégé', Objective 5&6: Presentation Skills and Job Shadowing, 8/8/17
- EDI Functional Review with TEGE Deputy Commissioner, 8/9/17

- Rescheduling TSP: Post Retirement Lunch and Learn. Meeting with C&L to work out sound issues, 8/10/17
- TEGE HCB Meeting, 8/10/17
- IRS NCC EC Meeting, 8/10/17
- Conduct mentoring for FEW participant, 8/10/17
- Attend Official Time Session for EEO Complaints Training, 8/15/17
- Attend FEW FTC Meeting, 8/16/17
- Conduct the TEGE EEOD AC Meeting, 8/16/17
- Conduct training for the FEW Regional Meeting, 8/19/17
- Conduct two workshops and attend the Delegate's Assembly at the National BIG Conference, Atlantic City, NJ, 8/20-24/17
- Conduct training for TEGE Great Lakes All Employee Meeting, 8/29/17
- TEGE Brown Bag with Commissioner and Deputy Commissioner, 8/30/17
- CP&C Blended Leadership Working Session - Day 3 (Blended Session) - EDI Overview, 8/30/17