



**BLACKS IN GOVERNMENT  
IRS NEW CARROLLTON CHAPTER  
PROGRAM AND PLANNING COMMITTEE**

**Date: February 1, 2017**

**COMMITTEE CHAIR: Dora Holmes**

**MEMBERS: Dora Holmes, Sheree Taylor, Loretta Walker, Tammy Bailey and Angela Lee**

**IRS NCC BYLAWS RESPONSIBILITIES:**

The Program and Planning Committee shall be responsible for development and implementation of the necessary programs and requirements to fulfill the purpose and objectives of the Chapter. This committee shall be responsible for training and assistance in those areas critical to the well-being of the Black government employees. All programs pursued by this committee must be approved by the Executive Committee and/or General Membership and certified feasible by the Finance Committee. In addition, the Program and Planning Committee shall:

- Develop a comprehensive and ongoing educational program to address areas of concern to members of the Chapter (not limited to workshops, seminars and guest speakers at Chapter meetings) and provide program ideas and aids to help the Chapter maintain a high standard of programs;
- Prepare written reports of Chapter activities to the National organization on a biannual basis,
- Maintain a calendar of BIG events of the Regional and National programs and serve as the coordinating component between the Chapter, Region and National;
- Coordinate, plan and develop a delegates training session

**ACTION ITEMS**

- Finalizing program for Black History Month.
- Exploring 2017 Lunch and Learn Workshop ideas.

**INITIATIVES /ACCOMPLISHMENTS/PROBLEMS**

- Dr. Martin Luther King, Jr Program held on Wednesday, January 18, 2017.

**INVITATIONS & EVENTS**

Remaining Special Emphasis Programs (SEP) are scheduled as follows:

- Wednesday, February 22, 2017 (Black History Month Program)
- Wednesday, June 14, 2017 (Juneteenth Program)